

Measurement and Monitoring of the implementation of South Dublin County Council's Procurement Plan 2024 – 2026

		2024	2025	2026																																																						
1	Number of meetings of Procurement Steering Group and summary of issues considered	<p>The Procurement Steering Group met 4 times in 2024. The key areas discussed included</p> <ul style="list-style-type: none"> Planned procurements and progress updates Updates on contracts used by multiple Departments Green public procurement training within the organisation National Guidance on areas such as Green Public Procurement and Sustainability Public Spending Code Report 2023 Training and upskilling sessions for staff 	<p>In 2025 the Procurement Steering Group had 4 meetings. The topics covered included</p> <ul style="list-style-type: none"> Planned procurements and progress updates Annual Compliance checks Green Public Procurement Training and Green procurement working group updates Circular 17/2025 Updated Green Public Procurement Instructions for Public Sector Bodies Public Spending Code Report 2024 																																																							
2	Number and percentage of tenders conducted using the different procurement procedures	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th>Procedure</th> <th>Number of Tenders</th> <th>Percentage of Tenders</th> </tr> </thead> <tbody> <tr><td>Open OJEU</td><td style="text-align: center;">29</td><td style="text-align: center;">40%</td></tr> <tr><td>Open National</td><td style="text-align: center;">27</td><td style="text-align: center;">38%</td></tr> <tr><td>Restricted OJEU</td><td style="text-align: center;">4</td><td style="text-align: center;">5%</td></tr> <tr><td>Restricted National</td><td style="text-align: center;">6</td><td style="text-align: center;">8%</td></tr> <tr><td>Competitive Dialogue OJEU</td><td style="text-align: center;">4</td><td style="text-align: center;">5%</td></tr> <tr><td>Panel</td><td style="text-align: center;">0</td><td style="text-align: center;">0%</td></tr> <tr><td>Negotiated Procedure</td><td style="text-align: center;">3</td><td style="text-align: center;">4%</td></tr> <tr><td style="text-align: right;">TOTAL</td><td style="text-align: center;">73</td><td></td></tr> </tbody> </table>	Procedure	Number of Tenders	Percentage of Tenders	Open OJEU	29	40%	Open National	27	38%	Restricted OJEU	4	5%	Restricted National	6	8%	Competitive Dialogue OJEU	4	5%	Panel	0	0%	Negotiated Procedure	3	4%	TOTAL	73		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #4F81BD; color: white;"> <th>Procedure</th> <th>Number of Tenders</th> <th>Percentage of Tenders</th> </tr> </thead> <tbody> <tr><td>Open OJEU</td><td style="text-align: center;">24</td><td style="text-align: center;">46%</td></tr> <tr><td>Open National</td><td style="text-align: center;">20</td><td style="text-align: center;">38%</td></tr> <tr><td>Restricted OJEU</td><td style="text-align: center;">4</td><td style="text-align: center;">8%</td></tr> <tr><td>Restricted National</td><td style="text-align: center;">0</td><td style="text-align: center;">0%</td></tr> <tr><td>Competitive Dialogue OJEU</td><td style="text-align: center;">3</td><td style="text-align: center;">6%</td></tr> <tr><td>Panel</td><td style="text-align: center;">0</td><td style="text-align: center;">0%</td></tr> <tr><td>Negotiated Procedure</td><td style="text-align: center;">1</td><td style="text-align: center;">2%</td></tr> <tr><td style="text-align: right;">TOTAL</td><td style="text-align: center;">52</td><td></td></tr> </tbody> </table>	Procedure	Number of Tenders	Percentage of Tenders	Open OJEU	24	46%	Open National	20	38%	Restricted OJEU	4	8%	Restricted National	0	0%	Competitive Dialogue OJEU	3	6%	Panel	0	0%	Negotiated Procedure	1	2%	TOTAL	52		
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		2024	2025	2026		
		To be considered	0	To be considered	0	
		No current requirement identified	34	No current requirement identified	39	
		Alternative Requirement	0	Alternative Requirement	0	
		Alternative Arrangement in Place	7	Alternative Arrangement in Place	6	
		Total	80	Total	79	
		<i>* Some arrangements have more than one usage status</i>		<i>* Some arrangements have more than one usage status</i>		
		Review of use of LGOPC arrangements at December 2024		Review of use of LGOPC arrangements at December 2025		
		LGOPC Arrangements		LGOPC Arrangements		
		Total Number of Live LGOPC Arrangements	25	Total Number of Live LGOPC Arrangements	24	
		Number Available to South Dublin County Council	25	Number Available to South Dublin County Council	24	
		SDCC Usage		SDCC Usage		
		Availed of	9	Availed of	13	
		Sign up in progress	0	Sign up in progress	0	
		To be considered	0	To be considered	0	
		No current requirement identified	16	No current requirement identified	11	
		Alternative Requirement	0	Alternative Requirement	0	
		Alternative Arrangement in Place	0	Alternative Arrangement in Place	0	
		Total	25	Total	24	
		Review of use of regional arrangements at December 2024		Review of use of regional arrangements at December 2025		
		Regional Arrangements*		Regional Arrangements*		
Total Number of DCC, FCC, DLR Contracts available to SDCC	19	Total Number of DCC, FCC, DLR Contracts available to SDCC	39			
SDCC Usage**		SDCC Usage**				
Availed of	14	Availed of	19			
Sign up in progress	0	Sign up in progress	0			
To be considered	0	To be considered	0			
No current requirement identified	4	No current requirement identified	19			
Alternative Requirement	0	Alternative Requirement	0			
Alternative Arrangement in Place	1	Alternative Arrangement in Place	1			
Total	19	Total	39			
<i>* A number of arrangements are also available from other central purchasing bodies, such as TII and NTA.</i>		<i>* A number of arrangements are also available from other central purchasing bodies, such as TII and NTA.</i>				
<i>** Some arrangements may have more than one usage status</i>		<i>** Some arrangements may have more than one usage status</i>				
5	Number of procurement training sessions held for staff and summary of items covered	The Procurement Unit, in partnership with the HR Training Unit, organised a number of procurement related training sessions for staff during 2024. These are summarised below:	The Procurement Unit, in partnership with the HR Training Unit, organised a number of procurement related training sessions for staff during 2025. These are summarised below:			

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		<p>Short staff training videos were prepared inhouse and provide a resource for staff to upskill on particular topics:</p> <table border="1"> <thead> <tr> <th>Title</th> <th>Summary of Items Covered</th> </tr> </thead> <tbody> <tr> <td>An introduction to procurement procedures in South Dublin County Council (Induction training)</td> <td>A high-level introduction to the Council's procurement procedures</td> </tr> <tr> <td>QuickQuotes</td> <td>A practical overview of the Quick Quotes Procedure</td> </tr> <tr> <td>Contracts Database</td> <td>How to use the database and standardised processes</td> </tr> <tr> <td>Procurement References</td> <td>What are procurement references and how to use them.</td> </tr> </tbody> </table> <p>Other centrally led procurement training was also attended by relevant South Dublin County Council staff in 2024, such as the Office of Government Procurement's webinars.</p>	Title	Summary of Items Covered	An introduction to procurement procedures in South Dublin County Council (Induction training)	A high-level introduction to the Council's procurement procedures	QuickQuotes	A practical overview of the Quick Quotes Procedure	Contracts Database	How to use the database and standardised processes	Procurement References	What are procurement references and how to use them.	<table border="1"> <thead> <tr> <th>No. of sessions</th> <th>Title</th> <th>Summary of Items Covered</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>CWMF Training Modules 1 - Introduction</td> <td> <p>Day 1</p> <ul style="list-style-type: none"> Introduction to Public Procurement and the Law <p>Day 2</p> <ul style="list-style-type: none"> Frameworks and Dynamic Purchasing Systems <p>Day 3</p> <ul style="list-style-type: none"> Selection of assessors and running the evaluation process Handling Clarifications Understanding the Award and Feedback Process <p>Day 4</p> <ul style="list-style-type: none"> Abnormally low tenders Selection of Case Law </td> </tr> <tr> <td>2</td> <td>CWMF Training Modules 2 - Intermediate</td> <td> <p>Day 1</p> <ul style="list-style-type: none"> Overview of the CWMF – pillars 1-4 Planning the process – what the PWC/COE contract consists of Overview of the COE <p>Day 2</p> <ul style="list-style-type: none"> Populating the form of Tender and Schedule Overview of the SAQ Overview of the ITT Developing and writing specifications Review of Model Forms </td> </tr> <tr> <td>2</td> <td>CWMF Training Modules 3 - Advanced</td> <td> <p>Day 1</p> <ul style="list-style-type: none"> Key contract management principles What forms the PWC Contract (& Order of Precedence of docs) Change Orders Inflation / Supply Chain Delay Co-Operation Framework Agreement Price Variation Clauses <p>Day 2</p> <ul style="list-style-type: none"> Defects Payment Provisions Change and Payment Delay Costs Programme and Contingency Dispute Resolution Liability Caps </td> </tr> </tbody> </table>	No. of sessions	Title	Summary of Items Covered	4	CWMF Training Modules 1 - Introduction	<p>Day 1</p> <ul style="list-style-type: none"> Introduction to Public Procurement and the Law <p>Day 2</p> <ul style="list-style-type: none"> Frameworks and Dynamic Purchasing Systems <p>Day 3</p> <ul style="list-style-type: none"> Selection of assessors and running the evaluation process Handling Clarifications Understanding the Award and Feedback Process <p>Day 4</p> <ul style="list-style-type: none"> Abnormally low tenders Selection of Case Law 	2	CWMF Training Modules 2 - Intermediate	<p>Day 1</p> <ul style="list-style-type: none"> Overview of the CWMF – pillars 1-4 Planning the process – what the PWC/COE contract consists of Overview of the COE <p>Day 2</p> <ul style="list-style-type: none"> Populating the form of Tender and Schedule Overview of the SAQ Overview of the ITT Developing and writing specifications Review of Model Forms 	2	CWMF Training Modules 3 - Advanced	<p>Day 1</p> <ul style="list-style-type: none"> Key contract management principles What forms the PWC Contract (& Order of Precedence of docs) Change Orders Inflation / Supply Chain Delay Co-Operation Framework Agreement Price Variation Clauses <p>Day 2</p> <ul style="list-style-type: none"> Defects Payment Provisions Change and Payment Delay Costs Programme and Contingency Dispute Resolution Liability Caps 	
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				Other centrally led procurement training was also attended by relevant South Dublin County Council staff in 2025, such as the Office of Government Procurement's webinars.																											
6	Number of revenue suppliers in the different expenditure thresholds	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left;"><€25,000</td><td style="text-align: center;">941</td></tr> <tr><td style="text-align: left;">€25000 - €50,000</td><td style="text-align: center;">81</td></tr> <tr><td style="text-align: left;">€50,000 - €215,000</td><td style="text-align: center;">97</td></tr> <tr><td style="text-align: left;">€215,000 - €5,382,000</td><td style="text-align: center;">59</td></tr> <tr><td style="text-align: left;">Above €5,382,000</td><td style="text-align: center;">1</td></tr> <tr><td style="text-align: right;">TOTAL</td><td style="text-align: center;">1179</td></tr> </table>		<€25,000	941	€25000 - €50,000	81	€50,000 - €215,000	97	€215,000 - €5,382,000	59	Above €5,382,000	1	TOTAL	1179	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left;"><€25,000</td><td style="text-align: center;">800</td></tr> <tr><td style="text-align: left;">€25000 - €50,000</td><td style="text-align: center;">73</td></tr> <tr><td style="text-align: left;">€50,000 - €215,000</td><td style="text-align: center;">101</td></tr> <tr><td style="text-align: left;">€215,000 - €5,382,000</td><td style="text-align: center;">62</td></tr> <tr><td style="text-align: left;">Above €5,382,000</td><td style="text-align: center;">1</td></tr> <tr><td style="text-align: right;">TOTAL</td><td style="text-align: center;">1037</td></tr> </table>		<€25,000	800	€25000 - €50,000	73	€50,000 - €215,000	101	€215,000 - €5,382,000	62	Above €5,382,000	1	TOTAL	1037		
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7	Percentage change in the number and value of LVP card transactions	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left;">Value</td><td>33% Increase in 2024 compared to 2023 activity</td></tr> <tr><td style="text-align: left;">Transactions</td><td>40% increase in 2024 compared to 2023 activity</td></tr> </table>		Value	33% Increase in 2024 compared to 2023 activity	Transactions	40% increase in 2024 compared to 2023 activity	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left;">Value</td><td>10% decrease in 2025 compared to 2024 activity</td></tr> <tr><td style="text-align: left;">Transactions</td><td>1% decrease in 2025 compared to 2024 activity</td></tr> </table>		Value	10% decrease in 2025 compared to 2024 activity	Transactions	1% decrease in 2025 compared to 2024 activity																		
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8	Number of quotations sought via Quick Quotes (www.etenders.gov.ie) and Requests for Quotations (www.supplygov.ie)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left;">QuickQuotes</td><td style="text-align: center;">90</td></tr> <tr><td style="text-align: left;">Request for Quotations</td><td style="text-align: center;">82</td></tr> </table>		QuickQuotes	90	Request for Quotations	82	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left;">QuickQuotes</td><td style="text-align: center;">75</td></tr> <tr><td style="text-align: left;">Request for Quotations</td><td style="text-align: center;">85</td></tr> </table>		QuickQuotes	75	Request for Quotations	85																		
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9	Update on business engagement measures	Work commenced in 2021 on the Dublin Region Enterprise Development Plan. South Dublin Local Enterprise Office is leading on an action in the Plan to enhance opportunities for small businesses to benefit from supply openings. Working with the Local Enterprise Office are the Council's Procurement Officer and representative from the local Chambers, IBEC, SFA, LGMA, OGP, and InterTrade Ireland.		The Office of Government Procurement and event partner InterTrade Ireland hosted a Government Supply Expo 2025. This event was held on 11 th November 2025, it brought together suppliers and representatives from all major Government Departments, agencies, and sectors, including Health, Education, Local Government and Defence. Companies were given the opportunity to understand the full landscape																											

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		2024	2025	2026
		<p>On 2nd December 2024 the Procurement Officer attended Dublin Regional Enterprise Development Plan – Action 1.3 Working Group meeting along with Members of InterTrade Ireland, OGP, Enterprise Ireland, LGMA, South Dublin Chamber and IBEC. It was agreed at this meeting to carry out a regional meet the buyer event in 2025.</p>	<p>of how goods and services are procured in Ireland and Northern Ireland. The procurement unit attended the event which was a huge success.</p> <p>In Nov the Procurement officer attended the training session “Winning Business through Tenders” held by LEO for new start up companies. This gave the unit a greater understanding of the issues arising for companies when engaging with the etenders system and tenders in general.</p>	
10	Update on sustainable procurement measures	<p>In 2024, the procurement unit conducted two introductory training courses on Green Public Procurement (GPP) for staff. These sessions were well attended and provided valuable insights to refine future training to better meet staff needs. Additional courses are planned for 2025 to ensure all staff are equipped with the knowledge to incorporate green and sustainable criteria into all tenders.</p> <p>The Green Public Procurement (GPP) Working Group was re-established in 2024 and held two meetings. During these sessions, we discussed the introduction of a four-tier support system for the group, which includes:</p> <ul style="list-style-type: none"> - OGP Strategy Sectorial Specifics - Internal Resource Bank - External Benchmarking - Ad Hoc Consultancy <p>This framework aims to enhance support for the working group in implementing effective and sustainable procurement practices.</p> <p>Green Public Procurement Strategy and Action Plan 2024-2027 was published by the Department of The Environment, Climate and Communications in Q2 2024 this publication aims to drive the implementation of green and circular procurement practices across the public sector.</p>	<p>In 2025, the procurement unit conducted 2 Advance Training course on Green Public Procurement (GPP) for staff. All staff involved in tender preparation and who had completed the initial GPP training in 2024 were invited. These courses were well attended and elevated the knowledge for staff in incorporating Green and sustainable Criteria into all areas of tenders.</p> <p>Work commenced on a sustainable procurement policy this is at draft stage and will be published in 2026.</p> <p>Circular 17/2025: Updated Green Public Procurement Instructions for Public Sector Bodies was issued in 2025. The purpose of this Circular was to provide updated instructions to government departments and the public sector regarding 11 of the 54 actions included in Buying Greener. Some of these actions have been amended to reflect developments since the publication of Buying Greener.</p>	