



Comhairle Contae  
Átha Cliath Theas  
South Dublin County Council



# Community Initiative Fund 2017



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# Community Initiative Fund 2017

The Community Initiative Fund 2017 is a fund of €250,000 which will allow Community Groups to apply for funding which is not available from any other sources. The projects should promote positive community spirit, community development and inclusion.

Applications are now invited from community and voluntary groups that support any of the following: children and young people, older persons, persons with disabilities, ethnic minorities, families, environmental conservation and improvement, sports development and participation, safety within communities and the promotion and protection of our heritage & culture.

The Community Initiative Fund has been designed to be as flexible and responsive as possible to help you meet the needs of your community.

The fund will consider applications from €1,000 up to a maximum of €50,000.

Projects which involve the community working together, identifying your own needs and deciding for yourselves the actions needed, are particularly welcomed.

The project should be owned, developed and led by the people it serves.

It should be of real value to the community, be well run and act as an inspiration to others.

This fund is not intended to be used to support the on-going running costs of established organisations. Applicants must specify how the project for which funding is sought is new and different from, or adds to what your organisation is already doing.

Applications for funding must be made on the official application form. An assessment panel will adjudicate on the applications, based on the information you have provided. Please supply additional documents, photographs, etc. which may support and enhance your application. Additional information may be requested during the assessment process.

## Guidelines for funding under Community Initiative Fund 2017

1. Applicants must be located and/or have a significant operation within the administrative areas of South Dublin County Council.
2. Applicants must be able to provide evidence that the project meets a local need and that there is community support for the project.
3. Applicants must be formally established and if requested must produce Articles of Association / Constitution.
4. Bank accounts must be in the name of the group.
5. Any expenditure incurred by the applicant prior to approval by South Dublin County Council will not be refunded. Documentation, including receipts, must be produced as evidence of goods purchased or of works carried out.
6. All projects must demonstrate excellent value for money.
7. **A copy of your Audited Accounts or Bank Statements for previous 12 months must be submitted.**
8. **Evidence of adequate insurance must be produced and South Dublin County Council must be indemnified where appropriate to the value of €6.5million.**
9. Community Initiative Funding is not available to groups/organisations that receive core funding from other state agencies unless the applicant can prove the project seeking funding is not covered under the core funding.
10. All projects must try to attract elements of additional funding which may include volunteerism/benefit in kind and should provide evidence with the application. For example the number of volunteer hours to be provided to the project.
11. The organisation seeking funds must be able to demonstrate that:
  - It can meet any ongoing revenue costs
  - It is financially viable
12. As a requirement of the Revenue Commissioners, each group must complete the Registration Form for Voluntary Non-Profit Making Organisations. This Form must be completed by the group and returned to the Revenue Commissioners. On receipt of a Tax Reference Number, a copy of same must be submitted to the Community Services Department.
13. If the proposed project impacts on the work of any Department of South Dublin County Council, the works must be agreed in advance with the relevant Department and evidence of this agreement provided.
14. If planning permission is required to complete your project, include planning reference number in your application and advise as to the current status of the application.
15. South Dublin County Council's Community Initiative Fund must be publicly acknowledged in all associated promotional material pertaining to the project. In some circumstances South Dublin County Council may supply signage.
16. All Groups must be registered with the PPN (Public Participation Network).

## Projects that are not eligible

Although this is not an exhaustive list, grants will not be made for the purposes of:

1. The promotion of religious or political beliefs.
2. Work that has already taken place, or for which an order has already been placed.
3. Activities for which a statutory body is responsible.
4. Personal equipment not integral to the delivery of the project.
5. Fundraising events or activities.
6. Ongoing revenue, running costs or salaries.

## THE CLOSING DATE FOR RECEIPT OF APPLICATIONS IS: Friday 31<sup>st</sup> March 2017 at 4pm.

Application may be made as follows:

- on the attached form,
- by downloading a form from [www.sdcc.ie](http://www.sdcc.ie)
- by completing the online form which is available at [www.sdcc.ie](http://www.sdcc.ie).

Organisations who apply for Community Initiative Fund will be registered on South Dublin County Council Community Groups Database and may receive information on further funding, events.

## Application Form

Name of Organisation:

Address:

Contact Name:

Position in Organisation:

Telephone No.:

Email Address:

Website/Facebook:

Project Name:

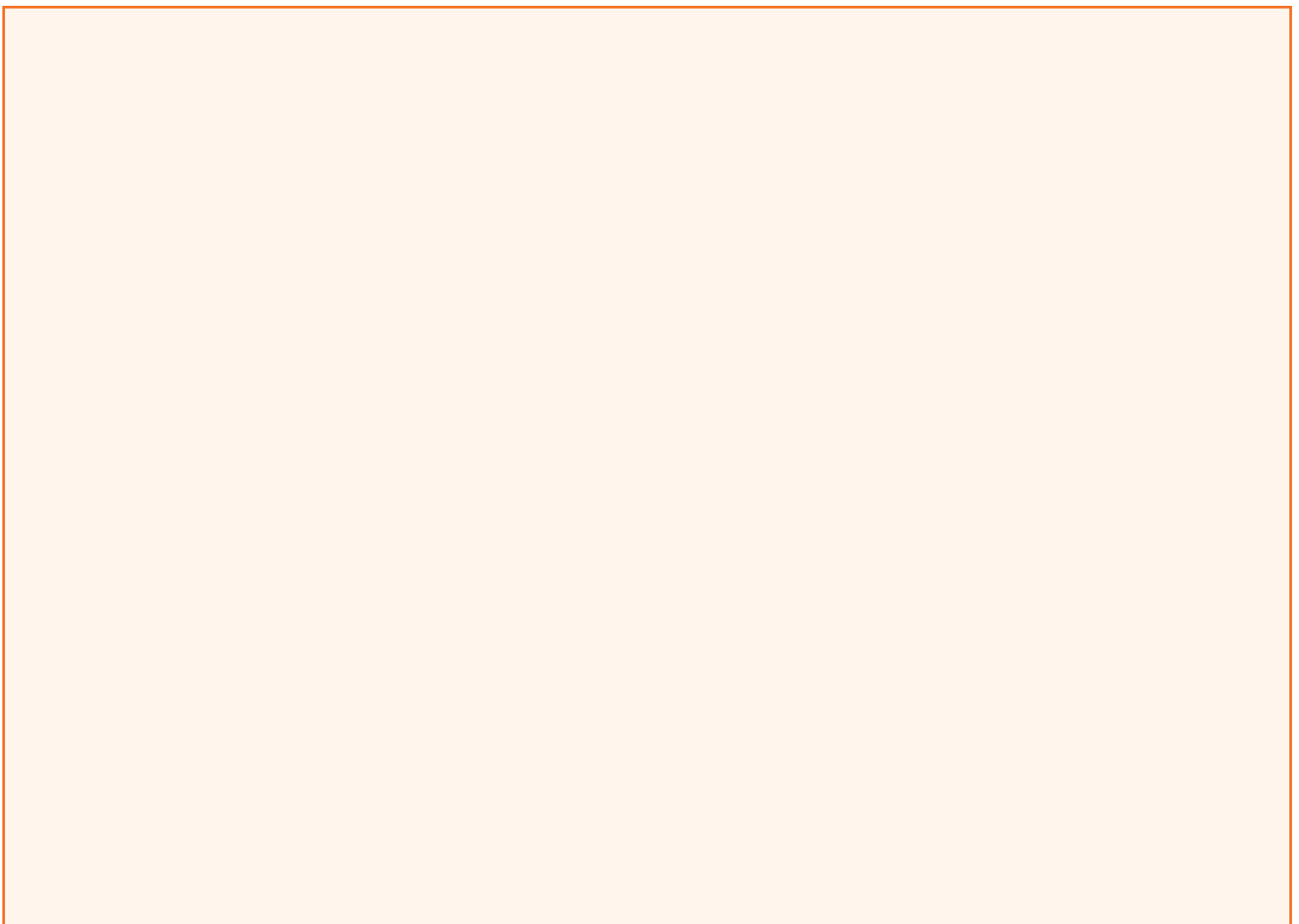
Provide a description of the organisation requesting funding under the Community Initiative Fund including the history, structure (company/association), management and membership:

Provide a detailed description of the project you are seeking assistance for under the Community Initiative Fund:

What makes your project innovative?



What are the main benefits to the local community?



Please specify how this project differs from or adds to what your Organisation is already doing: Are there other organisations in your area providing a similar service?

In your opinion how do you see the project being sustainable into the future?

Please provide a detailed breakdown of all the costs associated with your project:



Please detail the amount of funding already acquired from other funders, raised locally and any volunteerism hours applicable to this project:

Amount Required from the Community Initiative Fund:

**Please provide a detailed breakdown of how this grant will be spent:**

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## **Declaration**

I declare that the information supplied in this proposal is accurate and complete. I understand that all information provided in respect of this Community Initiative Fund application will be held electronically and may be made available to other South Dublin County Council Departments as appropriate.

It should be noted that the Freedom of Information Act applies to all records held by South Dublin County Council.

**Please tick the box to confirm that you have read and are in agreement with the declaration above:**

**Application submitted and completed:**

<b>By:</b>	<input type="text"/>
<b>Position:</b>	<input type="text"/>
<b>Signed:</b>	<input type="text"/>
<b>Date:</b>	<input type="text"/>

**Please return completed forms to:**

Community Services,  
South Dublin County Council,  
County Hall, Tallaght,  
Dublin 24.  
Email: [communitygrants@sdblincoco.ie](mailto:communitygrants@sdblincoco.ie)

Checklist:

Please note the following documents must be included with your application.

- Have you included a copy of your insurance cert?
- Have you included bank statements for the last 12 months or most recent Audited Accounts?
- Have you joined the PPN (Public Participation Network)?

Public Participation Network Number:

Tax Registration Number:

