

# SOUTH DUBLIN COUNTY COUNCIL

## SITE NOTICE

I / We, \_\_\_\_\_

intend to apply for (tick as appropriate)

- Permission**
- Retention permission**
- Outline permission**
- Permission consequent on the grant of outline permission (Reg. Ref. \_\_\_\_\_ )**

for development at this site

\_\_\_\_\_  
\_\_\_\_\_

The development will consist / consists of

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The planning application may be inspected or purchased at the offices of South Dublin County Council, County Hall, Town Centre, Tallaght, Dublin 24 during its public opening hours of Monday to Friday from 10am to 4pm, and may also be viewed on the Council's website – [www.sdcc.ie](http://www.sdcc.ie).

A submission or observation in relation to the application may be made in writing to South Dublin County Council on payment of a fee of €20 within 5 weeks of receipt of the application by South Dublin County Council and such submissions or observations will be considered by the Planning Authority in making a decision on the application. The Planning Authority may grant permission subject to or without conditions or may refuse to grant permission.

Signed: \_\_\_\_\_

(If Agent give address)

(Applicant/agent delete as appropriate)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of erection of site notice: \_\_\_\_\_

## **DIRECTIONS FOR COMPLETING THIS NOTICE.**

1. The name of the planning authority to which the planning application will be made should be inserted here.
2. The name of the applicant for permission (and not his or her agent) should be inserted here.
3. Delete as appropriate. The types of permission which may be sought are –
  - (a) permission,
  - (b) retention permission,
  - (c) outline permission,
  - (d) permission consequent on the grant of outline permission. If this type of permission is being sought, the Reference Number on the planning register of the relevant outline permission should be included.
4. The location, townland or postal address of the land or structure to which the application relates should be inserted here.
5. Delete as appropriate. The present tense should be used where retention permission is being sought.
6. A brief description of the nature and extent of the development should be inserted here.

The description shall include –

  - (a) where the application relates to development consisting of or comprising the provision of houses, the number of houses to be provided. ‘Houses’ includes buildings designed as 2 or more dwellings or flats, apartments or other dwellings within a building,
  - (b) where the application relates to the retention of a structure, the nature of the proposed use of the structure and, where appropriate, the period for which it is proposed to retain the structure,
  - (c) where the application relates to development which would consist of or comprise the carrying out of works to a protected structure or proposed protected structure, an indication of that fact,
  - (d) where an Environmental Impact Statement or Natura Impact Statement has been prepared in respect of the planning application, an indication of that fact,
  - (e) where the application relates to development which comprises or is for the purposes of an activity requiring an Integrated Pollution Control Licence or a Waste Licence, an indication of that fact, or
  - (f) where a planning application relates to development consisting of the provision of, or modifications to an establishment within the meaning of Part 11 of these Regulations (Major Accidents Directive), an indication of that fact.
7. Either the signature of the applicant or the signature and contact address of the person acting on behalf of the applicant should be inserted here.
8. The date that the notice is erected or fixed at the site should be inserted here.

**PLEASE NOTE:** In the event of a *subsequent planning application being lodged within 6 months of a previous valid application*, for land substantially consisting of the site to which the first related, the *site notice must be on a yellow background*. It is helpful, if, in the interests of public information, the notice states *the previous Register Reference No. & date of the decision* of previous application. The omission of the Register Reference No. & date however will not result in invalidation.

## **DIRECTIONS FOR ERECTING SITE NOTICE**

### **(Planning and Development Regulations 2001 to 2008)**

#### ***Article 17 (1) (b) – Notice of Planning Application***

***Applications must be received within two weeks from date of erection of the site notice in accordance with Article 17 (1) (b).***

#### ***Article 19 Site Notice***

(1) :A site notice erected or fixed on any land or structure in accordance with article 17(1)(b) shall be—

(a) in the form set out at Form No. 1 of Schedule 3, or a form substantially to the like effect. For the purposes of South Dublin County Council in a form as indicated above.

(b) subject to sub-article (4), inscribed or printed in indelible ink on a white background, affixed on rigid, durable material and secured against damage from bad weather and other causes, and

(c) subject to sub-article (2), securely erected or fixed in a conspicuous position on or near the main entrance to the land or structure concerned from a public road, or where there is more than one entrance from public roads, on or near all such entrances, or on any other part of the land or structure adjoining a public road, so as to be easily visible and legible by persons using the public road, and shall not be obscured or concealed at any time.

(2) Where the land or structure to which a planning application relates does not adjoin a public road, a site notice shall be erected or fixed in a conspicuous position on the land or structure so as to be easily visible and legible by persons outside the land or structure, and shall not be obscured or concealed at any time.

(3) Where a planning authority considers that the erection or fixing of a single site notice is not sufficient to comply with the requirements of sub-articles (1) and (2), or does not adequately inform the public, the authority may require the applicant to erect or fix such further site notice or notices in such a manner and in such terms as it may specify and to submit to the authority such evidence as it may specify in relation to compliance with any such requirements.

(4) Where a valid planning application is made in respect of any land or structure, and a subsequent application is made within 6 months from the date of making the first mentioned application in respect of land substantially consisting of the site or part of the site to which the first-mentioned application related, in lieu of the requirements of sub-article (1)(b), the site notice for the subsequent application shall be inscribed or printed in indelible ink on a yellow background and affixed on rigid, durable material and be secured against damage from bad weather and other causes.

#### **Article 20: Time limits for site notice.**

In addition to the requirements of Article 17(1)(b), a site notice shall be maintained in position on the land or structure concerned for a period of 5 weeks from the date of receipt of the planning application by the planning authority, shall be renewed or replaced if it is removed or becomes defaced or illegible within that period and shall be removed by the applicant following the notification of the planning authority decision under Article 31.