



Comhairle Contae  
Átha Cliath Theas  
South Dublin County Council



# Community Infrastructure Fund 2023





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The Community Infrastructure Fund is a fund of €350,000 which offers Community Groups (including Sports Clubs) the opportunity to apply for funding, to assist with the costs of either constructing new Community Facilities or for the modernisation and/or expansion of existing premises.

The fund will consider funding requests from a minimum of €5,000 up to a maximum of €50,000.

Only one application can be made per Community Group or per the proposed Community Facility to be constructed/modernised/expanded.

Funding is only available to assist with the cost of the construction/modernisation/expansion of the Community Facility. The fund is not intended to be used to support the on-going costs of running Community Facilities.

Priority will be given to groups who do not have an opportunity to apply for funding from any other sources for the funds being requested.

Applicants must demonstrate the need for the works to be completed and how the completion of the works will help meet needs identified by the local community. The applicant should show how both the immediate facility users will benefit and also what benefits the new facility or modernised/expanded existing facility will offer to the wider community.

Applicants must supply a fully costed budget plan, demonstrating they have all the other remaining funds in place (and documentary evidence showing proof of these funds) to allow for the total completion of all proposed works.

Applicants must supply evidence that they have all the relevant permissions in place to complete all the proposed works. This will include approval from the owner of the Facility/the Landowner the Facility is located/to be located and also evidence of appropriate planning permissions if applicable to the proposed works.

Applicants must demonstrate that they have the resources, ongoing revenue funds and expertise to run and manage the newly proposed Community Facility or the modernised/expanded Community Facility.

It is the intention that all allocated monies would be spent and all works completed before the end of June 2024. With this, priority will be given to projects that can fulfill this timeframe and have all construction works completed by the end of June 2024.

Applications for funding must be made on the official Online application form. The application form must be fully completed and all the relevant supporting documentation supplied on or before the closing date of **Friday the 26th May 2023 at 4pm**. A Panel will adjudicate on the applications, based on the information provided. Additional information may be requested during the assessment process.

## Guidelines for funding under Community Infrastructure Fund 2023

1. The Community Facility that funding is applied for must be located within the administrative areas of South Dublin County Council.
2. Applicants must be able to provide evidence that the new Community Facility or the modernisation/expansion of the existing Facility is required to meet needs identified by the local community and that there is community support for the completion of these works.
3. Applicants must be formally established and submit a copy of their Constitution with their application.
4. A bank account must be provided in the name of the group making the application.
5. A copy of the group's Audited Accounts or Bank Statements for the previous 12 months must be submitted. The submission must meet data protection legislation, the Council will not retain this information.
6. Evidence of adequate insurance must be produced and South Dublin County Council must be indemnified to the value of €6.5million.
7. All applications and proposed works must demonstrate excellent value for money.
8. Applicants must supply a fully costed budget plan showing all the other remaining funds are in place (and documentary evidence provided showing proof of these funds) to allow for the total completion of the proposed works.
9. The applicant seeking funds must be able to demonstrate that:
  - The Group itself is financially viable
  - That the Group can meet all ongoing revenue costs associated with the proposed new Community Facility or the modernised/expanded Community Facility.
10. Applicants must supply evidence that they have all the relevant permissions to complete all the proposed works and must include written permission from the Facility Owner/Land Owner if the group do not themselves own the Community Facility/land where the proposed works are to be completed.
11. Evidence of planning permission (if appropriate) must be supplied, include the planning reference number in your application and advise as to the current status of the application. \*Note it is the intention that all works funded must be completed by the end of June 2024.
12. Any expenditure incurred by the applicant or works that have already been ordered or completed prior to the application will not be eligible for funding.
13. Funding allocated to successful applicants will generally be paid retrospective (or incrementally by agreement with the Council) to the group on proof of completion of the works funding has been allocated for. Documentation, including receipts, must be produced as evidence that works have been carried out and have been fully paid.
14. As a requirement of the Revenue Commissioners, each group must complete the Registration Form for Voluntary Non-Profit Making Organisations. This Form must be completed by the group and returned to the Revenue Commissioners. On receipt of a Tax Reference Number, a copy of same must be submitted to the Community Services Department.
15. All applicants must be registered with the PPN (Public Participation Network) and supply their PPN number on the application form when requested.
16. South Dublin County Council's Community Infrastructure Fund must be publicly acknowledged in all associated promotional material pertaining to the facility.

### Applications that are not eligible

Although this is not an exhaustive list, funds will not be approved for the construction/modernisation/expansion of Community Facilities that:-

1. Will be used to provide activities/services for which a statutory body is responsible to provide.
2. Will be used for the promotion of religious or political beliefs.

### Community Grants are assessed under the below key considerations:

- A. Impact on local community and local community involvement.
- B. Availability/existence of other groups doing the same work/duplication of activities.
- C. Proven track record and ability of the group to deliver the project.
- D. Provision of clear and accurate project costings.
- E. Projects/works demonstrating good value for money.
- F. Existing funds available to the group/funds in hand and availability of other funding sources.
- G. Projects/works demonstrating sustainability.

**THE CLOSING DATE FOR RECEIPT OF APPLICATIONS**  
**is: Friday 26th May 2023 at 4pm.**

Application must be made Online via the SDCC Website at  
[www.sdcc.ie](http://www.sdcc.ie)