



General Overall Criteria for Allocation of Funding

❖ NOTE: THESE CONDITIONS WILL APPLY IN ADDITION TO THE CRITERIA OUTLINED

- Application for a grant must be made on the official online application form.
- Groups/organisations must be located within the County of South Dublin.
- Groups/ organisations availing of a grant must be formally established and must produce Constitution.
- Bank accounts must be in the name of the group. The Voluntary Non-Profit Making Organisations Registration Form must be completed by the group and returned to the Revenue Commissioners. On receipt of a Tax Reference Number, a copy of same must be submitted to the Community Services Department.
- A copy of the group's Audited Accounts or Bank Statements for the previous 3 months must be submitted. The submission must meet data protection legislation, the Council will not retain this information.
- Full details of the purpose of the grant must be provided.
- If the proposed project impacts on the work of any Department of South Dublin County Council, the works must be agreed in advance with the relevant Department and evidence of this agreement provided.
- Application must be submitted prior to expenditure being incurred.
- Evidence of adequate insurance must be produced, and South Dublin County Council must be indemnified on the policy.
- Documentation, including receipts, must be produced as evidence of goods purchased or of works carried out.
- South Dublin County Council's grant contribution must be publicly

acknowledged in all associated promotional material pertaining to the project and evidence of this must be supplied.

- Since South Dublin County Council's Grant Scheme contributes only a percentage of the overall cost of the project, groups must produce evidence that sufficient funds are on hand to finance the balance.
- All Groups must be registered with the PPN (Public Participation Network).
- All Groups must read SDCC Privacy Statement for Council Community Grants.

Specific Criteria

- Fully developed and fully costed project proposal available. Quotes available on request.
- Be willing to sign an SLA/MOU stating that the walkway will be and can be used by all members of the public. Not just club members.
- Written proof of permission from the property/ landowner to complete the works.
- Is there a caretaker who maintains the grounds and will provide a maintenance schedule for the designated walkway?
- If the development costs more than €25k, how is the difference being met? Has external funding and from whom, been received? Evidence of this funding to be provided.
- The walkway must benefit the local community and disengaged/socially excluded groups within the community. The development of the walkway must contribute to one goal in the Healthy Ireland, A Framework for Improved Health and Wellbeing 2013-2025. These goals are as follows:
 1. Increase the proportion of people that are healthy at all stages of life.
 2. Reduce health inequalities.
 3. Protect the public from threats to health and wellbeing.
 4. Create an environment where every individual and sector in society can play their part in achieving a healthy Ireland.

Essential Selection Criteria

Priority will be given to applications which:

- Have a demonstrated ability to engage in health and wellbeing initiatives involving community groups.
- Clearly demonstrate their ability to deliver the designated walkway within the timeframe.
- Clearly articulate the projected impact of the designated walkway for the South Dublin community.

Applicants should provide evidence of how the designated walkway will align with the following criteria:

- Directly supports one or more of the priority target groups identified.
- Quality of project design and capacity to deliver expected outcomes.
- Value for money
- Evidence of need
- Proposed promotion of the Healthy Ireland/Healthy South Dublin brand.
- Provide evidence that the designated walkway serves a specific area/group/people of disadvantage.
- Applications may also be judged having regard to additional criteria deemed appropriate by the Healthy South Dublin Steering Group which demonstrate the added value of the walkway in suitably addressing the goals of Healthy Ireland.

Approval Procedures

All expressions of interest in funding under this programme will be reviewed and assessed to ensure consistency with the relevant policies and procedures as deemed relevant by the Healthy South Dublin Steering Group.

In deciding the final allocation of funding, the Healthy County Steering Group may take account of several factors including geographical balance and the relative disadvantage of the area where the facility is located (or will serve). This may include cross-referencing the location of the facility (or the area it serves) with the Pobal Hasse deprivation index which is available on www.pobal.ie.

Following the decision of approved walkway, subject to the completion of legal formalities and other requirements, will receive an offer in principle. This will be subject to compliance with the relevant conditions and subject to the satisfactory acceptance by the applicant of that offer.

The right is reserved to reassign the funds offered to another applicant if all requirements are not met within a reasonable period. The Department and/or the Local Authority reserve the right to carry out an audit of expenditure or conduct inspections from time to time.